

POLICE



DEPARTMENT

KERALA

**No.A6-31613/2016/QR**

District Police Office, Kollam  
Rural

spklmrl.pol@kerala.gov.in

04742450858

Dated.06-10-2016

**DO NO.268/2016 QR**

Sub : Retirement of Police Personnel/Officers/Ministerial Staff/PTS on  
superannuation during the year 2017- list publishing of -reg.

Ref : GO(P) NO.170/2012 Fin. Dated 22.03.2012

A list of the Police Officers/Police Personnel/Ministerial Staff/ Part Time Sweepers etc of this unit who are due to retire from service for the period from 01.01.2017 to 31.12.2017 is furnished below. They will be relieved on the due date after collecting back all the Govt. properties which are to be surrendered and they should not be retained in service beyond that date on any account. Liabilities, if any outstanding against these retiring personnel should be assessed and reported to this office sufficiently early to effect the recovery from their last pay. Separate report should be sent by the Station House Offices/Unit Heads concerned to this office soon after the officer concerned is relieved of his/her duties on retirement. If any one is received on transfer from any other districts or separate unit subsequently and found due for retirement on superannuation during the year 2017, after the issue of this D.O, their Name, Rank, Date of Birth etc. should be reported to this office by the officers concerned under whom he is working without fail for verification and incorporation of their names. The Service Book Section clerk will check at the time of receipt of Service Book of each individual transferred from other units whether the particular person is due to retire from service during the year 2017 and if so without any lapse of time, the position may be brought to the notice of pension section in order to issue appropriate orders. All DySPs /CIs/SHOs are hereby directed to verify the date of birth of all police personnel working under them with reference to their SSBs/MH sheet etc. and report immediately to this office whether the name of any person working under them who is due to retire from service during the year 2017 is excluded from the list furnished in appendix-1. If any error is noticed in the list after verification that fact should be reported to this office forthwith. All officers shall forward a compliance report in the matter within a fortnight without fail. It may also be noted that, if anybody happens to be retained in service and draws/ receives pay and allowances after the date of retirement, the SHOs/Concerned Unit Heads will be personally responsible for the lapses. Copies of the DO will be circulated among each personnel whose name is included in the list and obtain their dated signature on the list against their names and return to this office duly certified by SHOs/ Unit Heads to the effect that as follows.

1) " The list has been circulated among all concerned working in this station/Unit and obtained their dated signature and ensured that nobody is excluded from the list."

2) "The list has been verified and found correct and none of them working in this unit who is due to retire during the year 2017 has been excluded from the list. If any one is excluded, their Name, Rank, Designation, Date of Birth and Date of Retirement may be furnished for inclusion in the list." The Unit Heads/ Sections concerned in District Police Office, Kollam Rural will finalize the liabilities towards Govt/ Co-operative Banks /Societies/KPHCS/Quarters rent/ Electricity/Water charge / Profession tax/ Leave settlement/ KPW&A fund loans/Tour advances/Excess pay drawn/MCA/HBA/Telephone charges /departmental disciplinary proceedings etc. pending against those retiring employees sufficiently early so that their pensionary benefits can be released without any delay. Concerned Unit Heads/SHOs should forward the following reports to District Police Office within 3 days from the date of retirement of employee concerned.



A6-31613/2016/QR



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1. Liability/ Non Liability report to pension section of DPO

2. No leave roll pending report to leave section of DPO

The Officers concerned shall direct the personnel included in the list to submit the formal applications for pension with the following documents to District Police Office, Kollam Rural at least six months prior to the date of retirement.

1) Pension Book -- (2 Copies)

2) Descriptive roll and identification particulars duly attested by the CI s concerned (3 Copies)

3) Specimen signature duly attested by the CIs concerned (3 Copies)

4) Left hand thumb and finger impressions duly attested by the CI s concerned (3 Copies)

5) Passport size photographs, single and Joint (Legal wife / husband) (3 copies)

6) Nomination for lifetime arrears of pension (form A) duly attested by the CIs concerned

7) Permanent address after retirement. (3 Copies)

8) Name of treasury from which payment is to be received. All Gazetted Officers may send their formal application for pension along with the required documents to this office at least one year before their retirement without waiting for any intimation either from this office or from Office of the Accountant General, Kerala.

On his/ her option, the subscribers can stop the subscription to GPF account within one year of his/her retirement and apply for closure of accounts in advance. This chance can be utilized by the retiring personnel in order to receive their GPF closure amount without delay.

The terminal surrender of Earned Leave can be sanctioned to a retiring person immediately after his retirement without waiting for the application from the individual. The leave section in District Police Office will ensure early action in regard to the settlement of EL accounts.

As per GO(P) No. 255/90/Fin. Dated 28.4.1990, the subscribers to FBS are given option to remit the subscription in lump for the last six months prior to retirement for speedy settlement of the claim. The retiring persons can utilize the chance in time. He can submit application to DPO well before 6 months for the recovery of FBS subscription in lump. The FBS section in DPO will see that early action is taken to get the FBS account transferred to this District from outside units. If the retiring person has worked in other units prior to retirement much care should be taken to up to date the register-cum-Broad sheet in respect of the individual. It should also be ensured that the reconciliation of the up-to date account of the subscriber is done sufficiently early before the retirement of the subscriber. As in the case of FBS, option for recovery in lump of six months premium to General Insurance can also be made. But the final settlement of the scheme will be taken up only after the date of retirement of a person, to ensure continued insurance coverage envisaged in the scheme. Application in Form 3 should be obtained well in advance and the entries in the pass book made up to date. Proposals for final payment should be sent to the insurance authority without delay.

In the payment of lump sum grant KPW&A fund to a retiring person as admissible in Government orders, the amount should be calculated well in advance after obtaining the details of recovery of subscription from former units if required. The concerned section will take early action in this matter.

Sl. No.	Name	Designation/ Gen No.	PEN	Present Unit	Date of Birth	Date of Retirement
1	Surendran C G	ASI (G)Q 4817	115144	East Kallada PS	10-01-61	31-01-17
2	Jacob John	SI(Super numerary) Q 4191	115296	Pathanapuram PS	06-02-61	28-02-17
3	Thankappan M D	SI	116165	Puthoor PS	10-02-61	28-02-17
4	Cherian K C	SI(Super numerary) Q 4262	115270	Kottarakkara PS	26-03-61	31-03-17
5	Raveendran B	SI(Super numerary) Q 3916	115056	Crime Detachment ,Kollam Rural	12-03-61	31-03-17



6	Zacharia C	SI(Super numenary) Q 4235	114988	Anchal PS	10-03-61	31-03-17
7	Mohandas S	SGT	119109	DPO, Kollam Rural	02-04-61	30-04-17
8	Nazarudeen E	SI(Super numenary) Q 4232	356322	Chadayamangalam PS	05-04-61	30-04-17
9	Prasanna Kumar S B	SI(Super numenary) Q 3867	191842	CD, Kollam Rural	16-04-61	30-04-17
10	Radhakrishna Pillai M	SI (G)Q 4354	113325	Eroor PS	17-04-61	30-04-17
11	Rahim M	SCPO Q 4378	113338	Sasthamkotta PS	10-04-61	30-04-17
12	Remeshan Pillai	SI(Super numenary) Q 4630	355536	Kottarakara PS	30-04-61	30-04-17
13	Vijayan Pillai G	SI (G) Q 4897	113941	Puthoor PS	20-04-61	30-04-17
14	Viswanadhan K	GSI Q 4743	114064	Kunnikode PS	20-04-61	30-04-17
15	Ajayakumar L. V	Senior Clerk	267207	DPO, Kollam Rural	21-05-61	31-05-17
16	Ayubkhan V M	SI(Super numenary) Q 4545	115031	Pooyappally PS	31-05-61	31-05-17
17	Baby O	SI(Super numenary) Q 3870	113347	Punalur PS	18-05-61	31-05-17
18	Chacko D	SI(Super numenary) Q 3486	113556	CD, Kollam Rural	20-05-61	31-05-17
19	Gangadharan Pillai R	SI(Super numenary) Q 3897	265383	Kunnikkodu PS	16-05-61	31-05-17
20	Gopala Krishnan Nair T	SI(Super numenary) Q 4590	115204	East Kallada PS	20-05-61	31-05-17
21	Hari Lal	SI(Super numenary) 4555	355097	Kottarakara PS	09-05-61	31-05-17
22	Hairkumar P C	GSI Q 5133	114231	Kadakkal PS	18-05-61	31-05-17
23	Jayaprakash S	SI(Super numenary) Q 3406	115286	Pooyappally PS	10-05-61	31-05-17
24	Joy K J	HC Q 4691	481691	Anchal PS	25-05-61	31-05-17
25	Joykutty E	GSI Q 4371	266931	SB, Kollam Rural	18-05-61	31-05-17
26	Mathaikutty K Y	SI(Super numenary) Q 4118	114985	Punalur PS	28-05-61	31-05-17
27	Purushothaman Achari K	Photographer I HG	319312	DPO, Kollam Rural	20-05-61	31-05-17
28	Pushparajan K	GSI 4684	114065	Kundara PS	05-05-61	31-05-17
29	Rajan R S	SI(Super numenary) T 8233	268620	Thenmala PS	28-05-61	31-05-17



30	Raju B	SI Q 3404	114774	Punalur PS	25-05-61	31-05-17
31	Regunadhan R	SI(Super numerary) 4632	113586	Punalur PS	25-05-61	31-05-17
32	Saifudeen M	SI(Super numerary) Q 4257	113412	Thenmala PS	10-05-61	31-05-17
33	Somasundaran Pillai S	SSI (GE)Q 4230	113402	Chadayamangalam PS	15-05-61	31-05-17
34	Sreekumaran S	SI(Super numerary) T.7964	148216	Kadakkal PS	20-05-61	31-05-17
35	Vijayakumar P R	SI(Super numerary) Q 3914	113769	Kottarakkara PS	31-05-61	31-05-17
36	Vijayan C	GSI Q 4032	113359	Anchal PS	15-05-61	31-05-17
37	Vincent J	SCPO 4133	113489	Kottarakkara PS	15-05-61	31-05-17
38	Wilson Varghese	CPO Q 3587	113718	Kundara PS	15-05-61	31-05-17
39	Balachandran Pillai T	SI(Super numerary) Q 4621	115016	Kottarakara PS	24-06-61	30-06-17
40	Jacob C	SI(Super numerary) Q 4307	114698	Kundara PS	30-06-61	30-06-17
41	Jaya Senan Pillai B	GSI Q 4650	265574	Eroor PS	02-06-61	30-06-17
42	Johnykutty P	SI(Super numerary) Q 4599	113926	East Kallada PS	02-06-61	30-06-17
43	Mohanakumar K	SI	335336	Sooranad PS	28-06-61	30-06-17
44	Rajendran Pillai R	SI(Super numerary) Q 4161	113531	Puthur PS	30-06-61	30-06-17
45	Satheesan V	Administrative Assistant	115106	DPO, Kollam Rural	18-06-61	30-06-17
46	Shaji Mathai	GASI Q 5033	114566	SB, Kollam Rural	25-06-61	30-06-17
47	Varghese I	SI(Super numerary) Q 3925	113500	Sasthamkotta PS	22-06-61	30-06-17
48	Benedict Samuel	SI(Super numerary) Q 4333	355091	Kulathupuzha PS	01-07-61	30-06-17
49	Anilkumar.K	Accounts Officer	113284	DPO, Kollam Rural	31-07-61	31-07-17
50	Chandrababu C	SI(Super numerary) 4160	113511	Ezhukone PS	24-07-61	31-07-17
51	Muhammed Kabeer A	SI (GE) Q 3439	114126	Kulathupuzha PS	03-07-61	31-07-17
52	Philip Daniel	GASI Q 4753	113526	SB, Kollam Rural	08-07-61	31-07-17
53	Prabhakaran Nair K	SI(Super numerary) Q 3926	114975	Punalur PS	15-07-61	31-07-17
		SI(Super				



54	Raju I	numenary) Q 3775	115195	Puthur PS	30-07-61	31-07-17
55	Thomas K G	SI(Super numenary) 3774	115228	Anchal PS	25-07-61	31-07-17
56	Uthaman K	GASI 4714	114406	Sasthamkotta PS	07-07-61	31-07-17
57	Vasanth Kumar G	SI(Super numenary) Q 4512	265709	Pathanapuram PS	08-07-61	31-07-17
58	Mohanan V	GASI Q 4822	113991	Pooyappally PS	20-10-61	31-10-17
59	Jose D	SI (GE)Q 3420	113543	Pathanapuram PS	10-12-61	31-12-17



05-10-2016  
S Ajeetha Begum IPS,  
District Police Chief

To : The individuals through Concerned Unit heads for necessary action

Copy To : All Officers of Kollam Rural District for necessary action. The list should be circulated among all Police Officers working under them. : All DPCs City/Rural and Commandants for information and necessary action. : IGP TVM Range for information. :The A.G (A&E), Kerala Thiruvananthapuram with C/L for information. : All Section Heads and Section Clerks of DPO for initiating action for the early settlement of all pensionary claims of GPF, FBS, GIS, SLI, Terminal surrender and Liabilities so as to help the pensioner to get his benefits immediately after retirement. : AA/Manager/Accounts Officer/DySP(Admin)/Cashier/SA/CA to DPC for information. :Secretary,Police Employees Co-Operative society, Kollam and secretary KPHCS, Ernakulam for information and necessary action. : DO Book & DO File.

